

Official Name & Address

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Authorized Institutional Officials (Signatories)

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Indicate Dr. Singh for ink signatures.

Indicate Ms. Pugl for electronic signatures

General Institutional Information

Unique Entity ID (UEI).....RFRPFMNR8LA5
 SAM Registry Expiration Date07/20/2024
 Entity ID Number1361408475A2
 Federal Tax ID Number.....36-1408475
 DUNS Number – Health Sciences Campus.....791277940
 Congressional DistrictIL-007
 CAGE (Commercial and Government Entity) Code9M268
 IPF (NIH Institution Profile Module) Code.....4689203
 IRB FWA – Human Subjects Assurance Number.....00017487
 IACUC Animal Welfare Assurance NumberA3117-01
 FICE (Federal Interagency Committee on Education) Number001710
 IDHR (Illinois Department of Human Rights) Number91707-00-0
 NTEE (National Taxonomy of Exempt Entities) CodeB43
 European Union Participant Identification Code (PIC).....912874276
 Other Entities:
 LUC – Lake Shore Campus UEICVNBL4GDUKF3
 LUC – Lake Shore Campus DUNS Number074368911
 LUMC (hospital) UEIKFHAPTFKCAG9
 LUMC (hospital) DUNS Number963910265
 LUMC (hospital) Federal Tax ID.....36-4015560
 CARES (Hines VA non-profit) UEI.....LBLNMRYNA6J6
 CARES (Hines VA non-profit) DUNS Number187174339

FILED ASSURANCES:

- CIVIL RIGHTS - TITLE VI (#23-0580) (HEW 441).....Filed Date: 06/19/2001 (HHS690)
- HANDICAPPED INDIVIDUALS - SECTION 504.....Filed Date: 06/19/2001 (HHS690)
- SEX DISCRIMINATION - TITLE IX.....Filed Date: 06/19/2001 (HHS690)
- AGE DISCRIMINATIONFiled Date: 06/19/2001 (HHS690)
- DRUG-FREE WORKPLACE.....Filed Date: 04/06/1989
- SCIENTIFIC MISCONDUCT (#4689201).....Filed Date: 01/30/1998 (HHS6315)
- DRUG-FREE ASSURANCE:.....Filed Date: 04/06/1989
- DEA REGISTRATION:.....PLO182188

Budget Information

FY24 Fringe Benefit Rates SSOM/PARKS

Full-Time Faculty	25.0%
Full-Time Staff	26.6%
Part-Time Faculty & Staff	7.9%

Graduate Student Tuition	35.2%
Grad Student Health Insurance	13.4%
Total Grad Student Benefits	48.6%

Non-Grant AU Fringe Rate 30.0%

DHHS Salary Cap = Calendar Year 2023: \$212,100

DHHS Salary Cap = Calendar Year 2024: \$221,900

NIH NRSA Predoctoral Stipend = \$27,144

NIH NRSA Postdoctoral Years of Experience and Stipend Levels

0	\$56,484
1	\$56,880
2	\$57,300
3	\$59,592
4	\$61,572
5	\$63,852
6	\$66,228
7 or More	\$68,604

Federal Mileage Rate for Calendar Year 2024 = \$0.67 per mile

Capital Equipment ≥ \$5,000

Future year increases = 3%

Cost Sharing (Including In-Kind or Matching Funds): Requests to include cost share (including in-kind or matching funds) must be pre-approved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that cost sharing negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

Maximum Faculty Research Effort

- Faculty members should not have more than 90% total effort allocated to extramurally funded projects.
- Effort contributions above 90% must be approved by the Vice Provost for Research.
- Under no circumstances should any faculty member have effort commitments above 95%.

Facilities and Administrative Costs (F&A), a.k.a. Indirect Costs (IDC)

Cognizant Agency: DHHS Contact Person: Arif Karim, 214-767-3261

DHHS Agreement Date: 06/27/2023

Base: Modified Total Direct Cost (MTDC)

Exemptions: Equipment, capital expenditures, charges for patient care, (facility) rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000.

F&A Rates

Sponsored Projects:

Fiscal Year (July-June)	On-Campus Organized Research	On-Campus *Other Sponsored Activity	Off-Campus All Programs
FY24	54.0%	40%	26%

***Other Sponsored Activity** includes programs and projects that involve the performance of work other than organized research or instruction (e.g., community service, public outreach, conferences, and seminars) or for activities where there is no training of students, data collection, or evaluation of any kind.

Reduction or Waiver of F&A Rates:

Requests to either reduce or waive our F&A rates must be pre-approved by Dr. Meharvan Singh, Vice Provost for Research. **Be mindful that reductions/waivers of F&A result in cost sharing, which negatively impacts our future F&A rates. F&A is used to help cover our operating costs (staff salary, utilities, building maintenance, etc.), so it is important that we recover all we can.**

F&A Rates for Multi-Year Funding Cycles:

The University has decided to apply the F&A rate that is in effect as of the start of the individual project/competitive segment and then **hold that rate constant** for the duration of the funding cycle. Current and historic rates are available at: <https://www.luc.edu/spa/rates.shtml#fringe>

Research Administration

Vice Provost for Research

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Brianna Burke, MBA, x64282
Associate Business Director
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Office of Research Services

Grant Administration

Review, endorsement, and execution of grant applications, statements of intent, and template (FDP and Loyola) subaward agreements; award receipt and processing; and postaward submissions to sponsors

Susan Pugh, CRA, x68537
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Tracy Foxworth, MS, CRA, x68797
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Contract Administration

Negotiation and execution of agreements; including, clinical trial (CTA), non-disclosure (NDA), confidentiality disclosure (CDA), data use (DUA), material transfer (MTA), service, and non-template subawards

Nicole Pisano, JD, x62694
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Tech Transfer and MTAs
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Clinical Research

Clinical Research Office

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LUMC (Hospital) Clinical Research Office

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LUMC (Hospital) Grant Office

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Cancer Center Clinical Trials Office

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Regulatory Compliance & Committee Information

Institutional Review Board (IRB)

Federal Wide Assurance No. 00017487
Approval expires 12/07/2027

Robert Wagner, MD, x68667
Chair
rwagner@lumc.edu

Cynthia Tom, MA, x66198
Director, Human Research Protections
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Institutional Animal Care & Use Committee (IACUC)

Multiple Project Assurance No. A3117-01
Approval expires: 02/28/2026
AAALAC Accredited (#000180, issued 11/18/2022)
USDA Licensed (#33-R-0024)
OLAW (D16-00074, expires 02/28/2026)

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Conflict of Interest in Research Committee

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Institutional Biosafety Committee (IBC)

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Radiation Safety

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PHS NIH Public Access Monitor

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Internal Funding Opportunities

Research Funding Committee (RFC)

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**Center for Health Outcomes and Informatics
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Health EQ Collaborative (Health Disparities)

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Postaward Administration and Finance/Business Operations

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Kristin Wojtulewicz, x72703
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Financial Officer Responsible for Fiscal Reporting and Where Payment Should Be Sent

Brian Slavinskis, x58730
Associate Vice President
Sponsored Program Accounting
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820 N. Michigan Avenue
Lewis Towers, 13th Floor
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Phone 312-915-8723
Fax 312-915-8705

Sponsored Program Accounting Central Email: grntcon@luc.edu

Invoice Email Addresses for Subrecipients:

For outgoing subawards (Loyola is the pass-through entity): submonitoring@luc.edu

For incoming subawards (Loyola is the subrecipient): grntcon@luc.edu and your SPA grant administrator

Please refer to the Sponsored Program Accounting website for current staff listing:

http://www.luc.edu/spa/contact_us.shtml

Graduate School

Mitch Denning, PhD, x73358
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TBD
Student Program Recruiter, SSOM

Graduate Student Stipend (SSOM)	\$34,000
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Graduate Student Stipend (MNSON)	\$28,000
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Tuition and Fees:

Please refer to the Office of the Bursar's website for the most updated figures:

<https://www.luc.edu/bursar/tuitionfees/>

HSC Schools

STRITCH SCHOOL OF MEDICINE (SSOM)

Dean

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MARCELLA NIEHOFF SCHOOL OF NURSING (MNSON)

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PARKINSON SCHOOL OF HEALTH SCIENCES AND PUBLIC HEALTH (PARKS)

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Office of the Provost

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